Budbrooke Primary School Kids Club

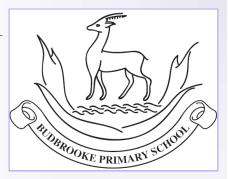


Budbrooke's Vision

Inspiring a community where learning

is irresistible, everyone is valued and

success is limitless.



Our Aims

- To develop and sustain an environment that keeps children safe and happy, fosters self-esteem and encourages effort and personal challenge.
- To provide thorough teaching of core skills which enable pupils to achieve their goals.
- To enable children to become independent learners within a variety of contexts.
- To support children's physical well-being and develop their understanding of what constitutes a healthy life-style
- To demonstrate tolerance and respect for other people; their beliefs, choices and moral values.
- To embrace individual rights and responsibilities.
- To give children opportunities to take in cultural and aesthetic experiences that provide emotional, as well as intellectual fulfilment.



Forward together. Together we succeed.

Kids Club

Kids Club is the before and after school wrap around care for children that attend Budbrooke Primary School.



The club gives children opportunity to enjoy time with their friends after school through a wide range of fun and practical activities. Kids club also gives children time to unwind after their school day. There are multiple rooms that can facilitate each child's preference of activity from calming time in the film room to interesting craft and games in the hall to a range of practical activities outside. We have a library that gives children chance to read books at their own pace and take them home if they wish.

Kids club also gives children chance to make new friends. We have a number of children



that join us before and after school meaning they can interact with others as well as playing with children they already know.



Our kids club staff team are warm, welcoming and love their jobs working with children. They prepare craft, set up fun activities and will do their best to facilitate the children's ideas and games.



Meet The Team

All our staff at kids club are committed to providing a fun and positive environment for the children. We are happy to answer any questions you may have.

Who's Who?



My name is Lynne Justice. I have worked at kids club for several years. I am also midday supervisor at lunchtimes and have been trained as a teaching assistant. I have a lot of experience working with children. I enjoy helping children with their homework and doing craft (although I'm not a professional!).

Clothing



Safeguarding

Safeguarding is as important in Kids Club as it is during the school day. All staff are fully trained and will be sure to safeguard and promote the welfare of children effectively during their attendance at the club. Our school

Children will wear their school uniform, as they do during the school day.

We allow the children to bring trainers to kids club for outdoor activities.

Craft activities occasionally involve paint. If children participate in painting they are given art aprons to wear to avoid getting paint on their school uniform.

> policies including Child Protection, Staff and Volunteers Code of Conduct and Health and Safety can be accessed via the school website. If you have any concerns, please speak to one of our school's designated safeguarding leads:





Mrs Thomas

Behaviour

Miss Fletcher

Mrs Hopkins

Mrs Foreman Mrs Orton

At Kids Club children are expected to show good behaviour, the same as they do during the school day. The school behaviour and anti-bullying policies can be found on the school website and will be followed in order to maintain positive activities provided by the club.

behaviour within Kids Club. Every half term Kids Club will give the 'Outstanding Behaviour Award' to someone that has shown a positive attitude, good listening, been helpful and got involved with the

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The children's voice

At kids club we respect the children's feedback.. The staff will regularly ask the children what they enjoy about coming to kids club and what could we do to make the experience even better for them. We will always try to facilitate the children's ideas where possible. See below some of the children's thoughts.



Times, prices and what we provide

Morning sessions

7:30am to 8:45am—£7.00

Children can be dropped at kids club anytime between 7:30am and 8:40am.

Before school care gives the children opportunity to have breakfast if they require it. Kids club offers a selection of different cereals as well as squash and

water. We encourage children to self serve their own food because it helps them



develop social skills and care for others. Most importantly children learn to manage their own feelings of being full and hungry. Breakfast is provided until 8:30am at no extra cost.

At 8:40am children are taken to their year group's playground or classroom



and registered by their class teacher, then begin the school day.

Afternoon sessions

3:15 to 4:30pm—£7.00

3:15 to 6:00pm—£10.00

Staff collect the children from their classrooms and take them to kids club. If your child is at an extra-curricular club staff will collect them at the club finish time.

After school care provides a wide selection of sandwiches, fruit, vegetables, squash, water and sometimes a biscuit as a treat!

Afternoon sessions provide different craft activities. We link them to current topics, occasions and seasons. Children choose whether to participate but may prefer watching a film, reading a book,

playing their own game or being active outside. If children are collected late, a charge of £1.00

per minute

(minimum £5.00) will be billed to your account.

How to make bookings

Types of booking

There are two types of booking: contracted and ad-hoc. Contracted bookings are for regular bookings of sessions for the same day and times from week to week. Alternatively, ad-hoc bookings are for sessions that are made as and when they are needed.

Registering

To register follow <u>https://budbrooke.kidsclubhq.co.uk/cust#/</u>register and fill in your details. Once you've created an account you can log in by following <u>https://budbrooke.kidsclubhq.co.uk/cust#/auth</u> to log in with your username and password.



Contracted bookings

Log into your account

Follow <u>https://budbrooke.kidsclubhq.co.uk/</u> <u>cust#/auth</u> then enter your username and password to log in.

Select 'start a new contract' and collect the club

ease specify the details for the first child you would like to book for then click the 'Add Ch

Fill in your child's name and date of birth then

\$ 2010

Jack Jone

dd Child

¢ Aug

Request your contract

My Bookings You have not yet made any bookings	
Start a New Booking for	
My Contracts	
You have not yet requested a contract	
Start a New Contract for	

that you need. Add your children

Child Name (*)

select 'add address'. Complete the child's address then select 'save address'. Once the child's details are correct select 'add child'.

can add more children using the "Add C	Thid" button or edit details using the "edit" button for the o	hid	
8776	Birth		
Jack Jones	17/08/2010	× 600 X	
Add Child			Next O

If you have more than one child select '+ add child'. When all children have been added select 'next'.

Choose your days and sessions

	Mon	Tue	Wed	Thu	Pri
Jack Jones 🛛 🔀	0	0	0	0	0
hen would you like your child to start at the club?:	3 0	Apr 8 2017	0		
+ Ani Chin					Book O

Select the sessions you would like each child to attend by clicking '+' under the relevant days. The sessions selected will then show clearly. Then select 'book'.

Forward together. Together we succeed.



Add contacts and collection passwords

		For Children				
Person	Contact Details	Child	Relationship	Emergency Contact		
Martin Jones Musing Internation	and rates and figures on	Jack Jones	Parent	1st Emergency Contact	× 6.01	X Renove
Child Collection Passwords Would you like to use a passwor			n 0 No			
	for collection or your children's	0.	s ono			

Missing information will show in orange. To supply this information click the blue 'edit' button. When you have set the above information select 'next'.

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1 Set a	collection password
k the Set at	button to the right of the childs name to add a
ection password:	
ection password:	
	-
ection password: Set collection	-
	-
et collection	password for Jack Jones
	password for Jack Jones

If you wish to have a password that must be given at collection you can do so here.

Medical information

Medical Information	
Please add any medica Jack Jones	onditions, allarges or disabilities that we should be aware of for the children you are booking for
No medical conditions	Jargias or disabilities
O Add Medical Condition	derg or Disability

Ad-hoc bookings

Follow https://budbrooke.kidsclubhq.co.uk/rdr? u=home and complete the steps below. Add the children you would like to book

sessions for

Child Name (*)	Jack	Jones		
Birth (*):	17	\$ Aug	\$ 2010	\$
Address (*):	Add A	ddress		
	Add	Child		

If your child has a medical condition this information can be added here. When you have added all of your child's medical information select 'save'. Dietary requirements are inputted in the same way.

Select the children th	at this is the doctor for:	
Jack Jones		
Name (*):	Dr Smith	
Phone (*):	0145 845461	
Address 1 (*):	12 The Street	
Address 2:		
Town/City (*):	Fiction Town	
Post Code (*):	TO1 3RT	

Ensure that doctor's information is added then click 'save'.

Terms and conditions

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87143	
Ferms & Conditions	
lease read the club terms and conditions found in the following link: Terms and Conditions	
There read and accept the club terms and conditions.	
le cannot process your booking unless you accept this condition.	
here may be tense when photographs are taken of children for subjicity reasons or for evidence of their day. If you do not with cholographs to be taken of your child	
nere may be times when protographs are taken or onemon tor publicity reasons or tor evidence or their day, it you do not were protographs to be taken or your office, loave for this box.	
I do not with for my shill to be included in photos.	
Batk	Next O

You must tick that you have read and agree with the terms and conditions and tick the box if your child cannot be included in photographs.

Fill in your child's name and date of birth then select 'add address'. Complete the child's address then select 'save address'. Once the child's details are

	Birth		
Jack Jones	17/08/2010	× 60 ×	

correct select 'add child'. If you have more than one child select '+ add child'.

Choose the days and sessions

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		ora Ap	12017 - 7019p	2017		
Child		Mon	Tue	Wed	Thu	Pri
Jack Jones	100	Booking Closed	Booking Closed	0	0	0
					Place aded of hos	one assolutionfore con

Select the sessions you would like your child to attend by clicking the '+' button. Choose the session you would like them to attend and click 'ok' then 'book'.

Add contacts and collection password

Parents/Carors and Emergency	Contacts				
Please one-re that dock dones has at least 2	wharguing contactly	For Children			
Person	Contact Details	Child	Relationship	Emergency Contact	
Martin Jones Meany Meesslee	and ratio and Reput on	Jack Jones	Parent	1st Emergency Contact	K Remove
O Add Parwet / Caree / Emergency	Contact				
Child Collection Passwords					
Would you like to use a password f	ar collection of your children?	0 14	6 0 No		
O Back				Some registed the second of a second part	Next O

Missing information will show in orange. To supply this information click the blue 'edit' button.

When you have set the above information select 'next'.

Child Collection Passwords		
Would you like to use a password	or collection of your children? O Yes 🔿 No	
Please specify the collection passwo	d for your child below	
Child	Collection Password	
Jack Jones	✓ for a solution paraward	
/ Set a	collection password	
lick the	button to the right of the childs hame to ad	d a
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ollection password		
	password for Jack Jones	×
		×
		×
	password for Jack Jones	×
Set collection	password for Jack Jones	×
Set collection	password for Jack Jones	×
Set collection	password for Jack Jones	×
Set collection	password for Jack Jones	

If you wish to have a password that must be given at collection you can do so here.

Medical information

Medical Information
Please add any medical conditions, allergies or disabilities that we should be avere of for the children you are booking for Jack Jones
No medical conditions, allergies or disabilities
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dd Doctor		×
elect the children t	at this is the doctor for:	
Jack Jones		
Name (*):	Dr Smith	
Phone (*):	0145 845461	
Address 1 (*):	12 The Street	
Address 2:		
Town/City (*):	Fiction Town	
Post Code (*):	TO1 3RT	

Ensure that doctor's information is added then click 'save'.

Once all the information is correct select 'next'. Terms and conditions

serzs	
Ferms & Conditions	
lease read the club terms and conditions found in the following link: Terms and Conditions	
I have read and accept the club terms and conditions.	
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I do not with for my shild to be included in photos.	
Batk	Nert O

You must tick that you have read and agree with the terms and conditions and tick the box if your child cannot be included in photographs.

Payment

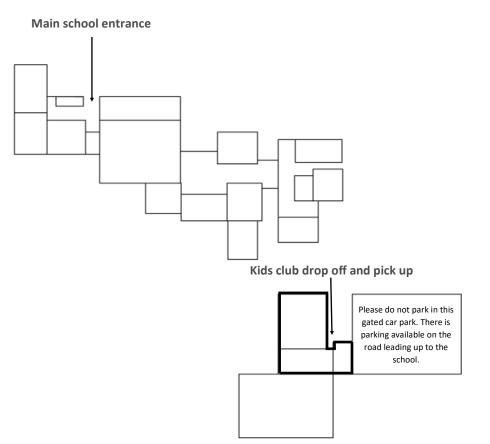
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Choose your preferred payment method. Payment can be made via:

- Parent pay
- Credit card
 - Debit card
- Childcare vouchers
- Then select 'complete booking'.

Siblings receive 10% discount when booked at the same time. If you have any problems booking please contact admin2033@welearn365.com.

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Please drop and pick up from the door highlighted on the map. There is a door bell at the door, please ring and wait for a member of staff to open the door. The kids club facilities are in use 7:30am-8:40am and 3:20pm-6:00pm. If you need to speak to a member of staff outside these hours please speak to the school office located at the main entrance that is highlighted on the map.

We look forward to the prospect of meeting you and your children. If you have any further questions please feel free to contact us via admin2033@welearn365.com.

Budbrooke Primary School

Styles Close, Hampton Magna, Warwick, CV358TP

Phone: 01926 492045 Email: admin2033@welearn365.com

www.budbrooke.warwickshire.sch.uk